

**MINUTES
SPECIAL MEETING**

City Council of the Town of Colma
City Hall, 1198 El Camino Real
Colma, CA 94014

June 25, 2003 - 7:30 p.m.

CALL TO ORDER

Mayor Vallerger called the Regular Meeting of the City Council for the Town of Colma to order at 7:35 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Mayor Frossanna Vallerger, Mayor Pro Tem Ronald Maldonado and Councilmembers Philip Lum, Helen Fisicaro and Joseph Silva.

Staff Present: City Manager Herb Moniz, Assistant City Manager Diane McGrath, Acting Chief of Police Bob Lotti, City Engineer Rick Mao, City Planner Malcolm Carpenter, Deputy City Planner Andrea Ouse, City Attorney Roger Peters, Recreation Manager Kurt Edwards, Deputy City Clerk Anita L. Thorsnes.

Also Present: City Treasurer Rae Gonzalez, Fire Chief Geoff Balton.

PUBLIC COMMENTS

Open to public.

No comments.

Closed to public.

INTRODUCTIONS & PROCLAMATIONS

1. Mayor Vallerger introduced new Public Works Maintenance Technician, Brian Rolapp.
2. Mayor Vallerger introduced new Colma Police Dispatcher, Jim Kalkman.
3. Introduction of the new Public Works Intern Liying "Ada" Ouyang was moved to next month.
4. A Proclamation honoring participants in the "Buzz the Fuzz" 2003 Fundraiser to Benefit Childhood Cancer Research, was received by Sgt Kirk Stratton. Sgt Stratton presented Council with a before and after photo from the Buzz the Fuzz fundraiser, and thanked them for the Town's contributions. A special Proclamation for Buzz the Fuzz was awarded to Mayor Pro Tem Ronald Maldonado.

CONSENT CALENDAR

5. Motion to Accept Minutes of May 14, 2003 Regular City Council Meeting
6. Motion to Approve Warrants List for May 1-31, 2002
7. Motion to Adopt Ordinance 600 Amending Chapter Five, Subchapter Three of the Colma Municipal Code by Establishing Standards and Adding Second Dwelling Units in the "R" Residential Zone, But Continuing to Restrict Them from the R-S Single Family Residential Zone (*Second reading*)
8. Motion to Adopt Ordinance 601 Establishing a Comprehensive Code Enforcement Policy and Creating the Position of Code Enforcement Officer to Prosecute Code Violations (*Second reading*)
9. Motion to Adopt Resolution 2003-26 APPROVING JOINT POWERS AGREEMENT FOR THE CONTINUING ESTABLISHMENT OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS
10. Motion to Approve Resolution 2003-27 AGREEMENT FOR ANIMAL CONTROL SERVICES BETWEEN THE COUNTY OF SAN MATEO, THE TOWN OF COLMA AND OTHER CITIES

Action: On motion to approve by Helen Fisicaro, seconded by Joseph Silva, and carried, the Council approved the Consent Calendar by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

PUBLIC HEARINGS

11. Ordinance Establishing A Four-Hour Limited Parking Green Zone And A 30-Minute Limited Parking Green Zone On Portions Of Mission Road, and Resolution Establishing Preferential Parking Zone on Old Mission Road

Report: City Engineer Rick Mao gave the staff report and recommended that the Council: •Introduce and adopt an Urgency Ordinance establishing a four-hour green zone and a 30-minute green zone on portions of Old Mission Road; •Introduce a regular Ordinance establishing a four-hour green zone and a 30-minute green zone on portions of Old Mission Road; •Adopt a Resolution establishing a preferential residential parking area on portions of Old Mission Road.

Open to public.

Mark Thompson, California Classic Van, 1533 Mission Road, asked that businesses in that vicinity be given additional consideration for customer parking.

No other comments.

Closed to public.

Action: On motion to approve by Joseph Silva, seconded by Helen Fisicaro, and carried, the Council introduced and adopted **Urgency Ordinance 602 ESTABLISHING A FOUR-HOUR LIMITED PARKING GREEN ZONE AND A 30-MINUTE LIMITED PARKING GREEN ZONE ON PORTIONS OF MISSION ROAD** by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

Action: On Motion to approve by Joseph Silva, seconded by Helen Fisicaro and carried, Council approved Reading Ordinance 602 By Title Only by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

The title was read by Joseph Silva.

Action: On motion to approve by Helen Fisicaro, seconded by Ronald Maldonado, and carried, the Council introduced **Ordinance 603 ESTABLISHING A FOUR-HOUR LIMITED PARKING GREEN ZONE AND A 30-MINUTE LIMITED PARKING GREEN ZONE ON PORTIONS OF MISSION ROAD** by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

Action: On Motion to approve by Helen Fisicaro, seconded by Joseph Silva, and carried, Council approved Reading Ordinance 603 By Title Only by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

The title was read by Helen Fisicaro.

Action: On Motion to Approve by Helen Fisicaro, seconded by Ronald Maldonado, and carried, Council approved Resolution 2003-28 ESTABLISHING A PREFERENTIAL PARKING ZONE ON A PORTION OF OLD MISSION ROAD by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

Mayor Vallerga acknowledged former Mayor Dennis Fisicaro and former Councilmember Mary Brodzin, who were present in the audience.

12. Motion to Approve Resolution Adopting Budget for FY 2003-04, Choosing Measure of Inflation, and Setting Appropriations Limit for FY 2003-2004

Report: City Manager Herb Moniz gave the report and recommended that the Council adopt a Resolution approving the FY 2003-04 Budget, Choosing Measure of Inflation, and Setting Appropriations Limit for FY 2003-2004.

Open to Public.

Denise Kelly, Daly City Emergency Food Pantry Representative, thanked Council for the Town's generous donation.

No other comments.
Closed to Public.

Action: On motion to approve by Helen Fisicaro, seconded by Joseph Silva, and carried, the Council approved Resolution 2003-29 ADOPTING BUDGET, CHOOSING MEASURE OF INFLATION, AND ESTABLISHING APPROPRIATIONS LIMITS FOR FISCAL YEAR 2003-2004 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

13. Motion to Approve Resolution Adopting a Capital Improvement Plan for Fiscal Years 2003-2004 Through 2007-2008

Report: City Engineer Rick Mao gave the report and recommended that the Council adopt a Resolution approving the five-year Capital Improvement Plan 2003/2004 through 2007/2008.

Open to Public.
No comments.
Closed to Public.

Mayor Vallerga gave an update to the audience regarding \$500,000 that had previously been earmarked for a soccer complex to be shared with Daly City and San Mateo County.

Action: On motion to approve by Helen Fisicaro, seconded by Ronald Maldonado, and carried, the Council approved Resolution 2003-30 ADOPTING A CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2003-2004 THROUGH 2007-2008 by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

Councilmember Helen Fisicaro excused herself from the dais and left the room, due to a possible conflict of interest, because her husband holds a landscaping contract with the applicant.

14. Motion to Adopt Resolution Approving a Negative Declaration and *DeMinimus* Findings for Construction of a New Parking Lot for First National Bank on Property located at 1300 El Camino Real (APN: 010-422-040) and 240 Collins Avenue (APN: 010-422-050)

Report: Deputy City Planner Andrea Ouse gave the report and recommended that the Council make the findings set forth therein, adopt a Negative Declaration and DeMinimus Findings, approve a Tentative Parcel Map merging two parcels, approve the removal of five trees and approve an amendment of Conditional Use Permit (Resolution 893) to construct a new parking lot, subject to the conditions listed in the report.

Open to public.
No comments.
Closed to Public.

Action: On motion to approve by Joseph Silva, seconded by Ronald Maldonado, and carried, the Council adopted Resolution 2003-31 APPROVING A NEGATIVE DECLARATION AND *DE MINIMUS* FINDINGS FOR CONSTRUCTION OF A NEW PARKING LOT FOR FIRST NATIONAL BANK ON PROPERTY LOCATED AT 1300 EL CAMINO REAL AND 240 COLLINS AVENUE by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro				✓	
Joseph Silva	✓				
Voting Tally	4	0			

Action: On motion to approve by Joseph Silva, seconded by Ronald Maldonado, and carried, the Council adopted Resolution 2003-32 APPROVING TENTATIVE PARCEL MAP, AMENDED CONDITIONAL USE PERMIT, DESIGN APPROVAL AND TREE REMOVAL PERMIT FOR PARKING LOT EXPANSION AT 1300 EL CAMINO REAL by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro				✓	
Joseph Silva	✓				
Voting Tally	4	0			

Councilmember Fisicaro returned to the dais.

NEW BUSINESS

15. Motion to Adopt Resolution Abandoning and Vacating Public Utilities Easement Located at 1401 Mission Road

Report: City Engineer Rick Mao gave the report and recommended that the Council adopt a Resolution ordering the summary vacation of an unused Public Utility Easement along the frontage of Mission Villas Condominium Project at 1401 Mission Road.

Open to Public.

No comments.

Closed to public.

Action: On motion to approve by Joseph Silva, seconded by Ronald Maldonado, and carried, the Council approved Resolution 2003-33 ABANDONING AND VACATING PUBLIC UTILITIES EASEMENT LOCATED AT 1401 MISSION ROAD, COLMA, CALIFORNIA by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

16. Motion to Approve Amendment to Town of Colma Investment Policy

Report: City Manager Herb Moniz gave the report and recommended that the Council adopt a Resolution revising the Town of Colma Investment Policy, adding the San Mateo County Investment Pool to the list of authorized Class One Investments; adjusting the limits of invested funds in both the Local Agency Investment Fund and the San Mateo County Investment Pool to the maximum permitted by California State Law, and adding the Assistant City Manager to the persons eligible to execute wire transfers.

Open to Public.

No comments.

Closed to public.

Action: On motion to approve by Ronald Maldonado, seconded by Helen Fisicaro, and carried, the Council approved Resolution 2003-34 RESOLUTION AMENDING THE INVESTMENT POLICY OF THE TOWN OF COLMA by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Frossanna Vallerga	✓				
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.	✓				
Helen Fisicaro	✓				
Joseph Silva	✓				
Voting Tally	5	0			

COUNCIL CALENDARING

Wednesday July 9, 2003: Regular Meeting 7:30 p.m.

Regular August Meeting moved to Wednesday August 20, 2003, 7:30 p.m.

REPORTS:

Colma Historical Association President, Pat Hatfield gave a Treasurer's Report and an update on current events.

Mayor Frossanna Vallerga attended the Chamber of Commerce Officer's Installation the Chamber's Youth Scholarship Award's, at which two of the recipients were Colma residents; attended Colma School Awards Day; Opening of Lawndale Boulevard; Opening of Cypress Lawn Extension, Hillside Gardens; and attended Colma Volunteer Recognition Dinner.

Councilmember Philip Lum thanked Colma Police Department for quick responses to the TIP line calls.

ADJOURNMENT

The meeting was adjourned at 9:00 PM in memory of Nazario V. Reyes, Jr.

Respectfully Submitted,

Anita L. Thorsnes

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Deputy City Clerk

Approved by Council July 9, 2003